

## Books by Mail Service

The New York Public Library's Books by Mail Service provides books and other library materials to homebound people of all ages who live in the Bronx, Manhattan and Staten Island.

Books by Mail is only for individuals who are unable to leave home because of a temporary or permanent disability. This application must be filled out completely and must be signed by a physician, nurse or social worker who can verify that you are disabled and unable to leave home.

The application asks about your reading interests. The sections labeled "age level", "format preferences" and "language preferences" must be filled out. If you check "please do not select items for me", we will only send items you have specifically requested.

If you check "please select items for me", you should indicate your areas of interest under fiction and/or non-fiction. All of the questions on the reader interest page are about the kind of materials you want the library to provide. If you opt to have us select items for you, we will send several items from the subject areas you have indicated approximately once a month. In addition, you may request specific items at any time.

When registration is complete, you will receive your first Books by Mail delivery along with a welcome letter which further explains how the service works. You will also be told how to contact us when you have questions or want to place requests for library materials.

Once you are registered for the Books by Mail service, materials are sent in a reusable envelope by book rate through the United States Postal Service. The packages are delivered to your home and should be returned in the same envelope by depositing them in a mail box or by having the letter carrier pick them up. The address card in the front envelope must be reversed so that our address and the return postage are showing.

Detach and keep this page and return the rest of the application to the following address:

**ASK NYPL**  
**Attn: Books By Mail Registration**  
**11 West 40<sup>th</sup> Street**  
**New York, NY 10018**

If you have any questions, please call us at 917-ASK-NYPL (917-275-6975).



Public  
Library

Application for Books By Mail Service (please print)

DATE \_\_\_\_\_

NAME \_\_\_\_\_  
First Last

ADDRESS \_\_\_\_\_  
Number Street Apt. #

BOROUGH \_\_\_\_\_ ZIP CODE \_\_\_\_\_

TELEPHONE NUMBER ( \_\_\_\_\_ ) \_\_\_\_\_

I have a New York Public Library card and the number is \_\_\_\_\_

If you do not already have a library card, you will also need to complete the Homebound Library Card application and return it along with this application.

I use a computer with Internet access and my e-mail address is \_\_\_\_\_

I do *not* use a computer with Internet access

APPLICANT'S SIGNATURE \_\_\_\_\_

PARENT OR GUARDIAN'S SIGNATURE \_\_\_\_\_

(Required for applicants ages 0-11)

TO BE CERTIFIED BY A PHYSICIAN, NURSE, OR SOCIAL WORKER:

I certify that \_\_\_\_\_ is physically unable to travel to the Library.  
print applicant name

CERTIFIER'S NAME: \_\_\_\_\_ AFFILIATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CERTIFIER'S SIGNATURE\*: \_\_\_\_\_ DATE: \_\_\_\_\_

(\*An original signature is required)

If disability is temporary, please estimate length \_\_\_\_\_

BOOKS BY MAIL APPLICATION: READER PROFILE

APPLICANT'S NAME \_\_\_\_\_

AGE CATEGORY (circle one)

ADULT (65+)      ADULT (19-64)      TEEN (12-18)      CHILD (grade level\_\_\_\_)

**FORMAT PREFERENCES (please check appropriate boxes)**

- STANDARD PRINT
- LARGE PRINT
- HARDBACK
- PAPERBACK
- BOOKS ON CD
- MUSIC ON CD
- DVDS

**QUANTITY PREFERRED IN EACH SHIPMENT**

BOOKS \_\_\_\_\_ AUDIOBOOKS \_\_\_\_\_ DVDS \_\_\_\_\_

**PLEASE CHOOSE ONE OF THESE TWO OPTIONS**

- Please do not select items for me. Send only the titles I request.
- Please select items for me from the subject categories circled below. I understand I may also request specific titles whenever I wish.

**FICTION (circle your selections of subjects that interest you)**

mysteries      suspense      fantasy      science fiction      horror  
 adventure      war stories      westerns      animals      humor  
 romance      historical fiction      literary classics      serious fiction  
 short stories      ethnic heritage \_\_\_\_\_ other \_\_\_\_\_  
specify specify

**NON-FICTION (circle your selections of subjects that interest you)**

psychology      occult      current events      politics      business      disabilities      art  
 animals      cooking      health      poetry      plays      humor      sports      travel  
 adventure      world history      US history      war stories      biography (current)  
 biography (general)      science \_\_\_\_\_ music \_\_\_\_\_  
specify specify  
 religion \_\_\_\_\_ ethnic heritage \_\_\_\_\_ computers \_\_\_\_\_  
specify specify specify  
 other(s) \_\_\_\_\_  
specify

**LANGUAGE PREFERENCES**

I wish to receive books in languages other than English    yes     no

If yes, list other languages you wish to receive \_\_\_\_\_

Do you also want material in English?    yes     no

AUTHORS and SERIES I LIKE \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_