

It's Tax Time. File for Your Refund!

The New York Public Library can help

At participating sites, you can prepare and electronically file your tax return with some help from a tax assistant... all for free.

To participate in this free program, you must:

- Earn less than \$50,000 (per tax return).
- Have a valid e-mail address and basic computer skills.
- Bring all pertaining documentation and information.

Sites are open starting January 30 through April 15.

See the back of this flyer for a list of participating branches and information you'll need to file your taxes.

For more information go to <http://www.nypl.org/taxhelp> or call 311 and ask for free tax preparation assistance.



Sites in the Bronx:

Bronx Library Center

310 East Kingsbridge Road
(at Briggs Avenue)
Bronx, NY 10458
(718) 579-4244

Grand Concourse Library

155 East 173rd Street
Bronx, NY 10457
(east of Grand Concourse)
(718) 583-6611

Hours of Operation:

- Mondays: 10:00am - 2:00pm
- Tuesday: 5:00pm - 7:00pm
- Thursdays: 10:00am - 12:00pm
- Saturdays: 4:00pm - 6:00pm

Hours of Operation:

- Tuesdays: 12:00pm - 3:00pm
- Thursdays: 2:00pm - 5:00pm
- Saturdays: 10:00am - 2:00 pm

For Sites in Manhattan go to <http://www.nypl.org/taxhelp>

Information You'll Need to File Your Taxes

- Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN) for you and everyone you are claiming on your tax return, including dependents.
- Birth dates for yourself, your spouse, and everyone you are claiming on the return.
- Your 2011 Adjusted Gross Income (AGI) or Self-Select PIN number. (AGI is the amount shown on your 2011 Form 1040, line 38; Form 1040A, line 22; or Form 1040EZ, line 4. The Self-Select PIN is the five-digit PIN you used to electronically sign your 2011 return.) If you cannot find this information, call the Internal Revenue Service (IRS) at 1-800-829-1040 to get these numbers before you go to the site to file your return.
- Wage and earning statement from your employer (s): Form W-2, Form W-2G, 1099-R.
- Interest and dividend statements from banks (Forms 1098 and 1099).
- Proof of any other income, e.g. lottery winnings.
- Total paid for child care provider and the provider's Taxpayer Identification Number or SSN (if you are claiming the New York City Child Care Tax Credit)
- Bank account and routing numbers (if you are directly depositing your refund). You can find these numbers at the bottom of checks

Note: Be sure to use direct deposit so you can receive your federal tax refund in 8 to 14 business days.