

It's Tax Time. Go Get Your Refund!

The City can help you prepare your own taxes online ... for free!

At participating sites, you can prepare and electronically file your tax return with some help from a tax assistant ... all for free.

To participate in this **free** program, you must:

- earn less than \$48,000 (per tax return)
- have a valid e-mail address and basic computer skills
- bring all required information to the site

Sites are open starting January 20 through April 18. See the back of this flyer for a list of participating sites and information you'll need to file your taxes.

For more information, visit nyc.gov/taxprep or call 311 and ask for tax preparation assistance.



Michael R. Bloomberg
Mayor

Department of Consumer Affairs
Office of Financial Empowerment

Jonathan Mintz
Commissioner

**Center for
Economic Opportunity**

Veronica M. White
Executive Director



New York
Public
Library

Participating Sites

New York Public Library's Science, Industry and Business Library

188 Madison Avenue at 34th Street

New York, NY 10016

Hours of Operation:

Tuesday-Thursday: 5:00 p.m. - 7:00 p.m.

Saturday: 12:00 p.m. - 5:00 p.m.

Monday, Tuesday (**Starting Feb 1**): 11:00 a.m. - 2:00 p.m.

Information You'll Need to File Your Taxes

- Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN) for all names on the return, including dependents
- Birth dates for yourself, your spouse, and your dependents on the return
- Your 2009 Adjusted Gross Income (AGI) or Self-Select PIN number. (*AGI is the amount shown on your 2009 Form 1040, line 38; Form 1040A, line 22; or Form 1040EZ, line 4. The Self-Select PIN is the five-digit PIN you used to electronically sign your 2009 return.*) If you cannot find this information, call the Internal Revenue Service (IRS) at 1-800-829-1040 to get these numbers *before* you go to the site to file your return.
- Wage and earning statement from your employer(s): Form W-2, Form W-2G, 1099-R
- Interest and dividend statements from banks (Forms 1098 and 1099)
- Proof of any other income, e.g. lottery winnings
- Total paid for child care provider and the provider's Taxpayer Identification Number or SSN (*if you are claiming the New York City Child Care Tax Credit*)
- Bank account and routing numbers (*if you are directly depositing your refund*). You can find these numbers at the bottom of checks.

Note: Be sure to use direct deposit so you can receive your federal tax refund in 8 to 14 business days.

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