



GETTING STARTED WITH BIBLIOCOMMONS: Registration

The New York Public Library is one of several libraries now using BiblioCommons — a new catalog interface that greatly improves the search experience. Searching for books, ebooks, DVDs, music, and all of our other holdings is easier than ever. It is also easy for you to share your expertise in new ways — rate and review materials, add videos, create new lists on a theme, and browse lists from other users you follow. Now you can also save items to read later and keep track of what you've already read.

What's Changed?

Your My Account information can now be found under **My NYPL**. The **My Borrowing** section lists all of your current borrowing activity. From here you can:

- Renew checked out items
- Freeze holds (now called Suspend)
- Check Account Messages

Account information can be updated on the **Settings** page. To change your phone number or to set up email or phone notifications you will need to contact the library.

Instead of My Cart, you can now easily add items to your **For Later Shelf**. These items are saved there permanently and are easily moved to other shelves (In Progress, Completed) or lists.

What's New?

In registering for the new catalog you can now personalize your experience. This includes:

- A new easy-to-remember username for logging in and identifying your contributions.
- Selecting your relevant interest group(s) (e.g. Teacher, Genealogist etc.), which will soon be used to provide you with custom recommendations.
- Selecting your Preferred Branches under Settings, to make it easier to see what's available at your branch and to pre-populate your hold pick-up location.

A personal landing page that provides an overview of your borrowing (Checked Out, Overdue, Available Holds), up-to-date information about what others have shared, and items from your For Later Shelf that are now available.

REGISTRATION

If you're a first time user, you'll need to register for an account. Click on the **Log In** button in the top right corner of the page. Log in with your library card number (no spaces) and 4 digit PIN.

If you don't remember your PIN, click the **Forgot Your PIN** link. A link to reset your PIN will be emailed to you (if you don't get anything, we might not have your current email address on file!)

The first time you log in, you will be prompted to create a username. You will be able to use this username to login in the future, instead of a 14 digit number, but you can use either your barcode or username to log in. Use the "check availability" button to see if yours is available.

You must choose a username to register, even if you plan to use your library card to log in.

If you'd prefer to be anonymous on the site, try to select a username that does not personally identify you—your username will be visible to others if you choose to share content (write reviews, rate materials, create lists). You can change your username at any time.

Create a Username:

(Required)

CHECK AVAILABILITY

Interest Groups:

Optional. This shared information is used to help you and others find resources of interest.

- | | |
|--|---|
| <input type="checkbox"/> Teacher - Elementary School | <input type="checkbox"/> Teacher - Middle School |
| <input type="checkbox"/> Teacher - High School | <input type="checkbox"/> College Professor |
| <input type="checkbox"/> Student | <input type="checkbox"/> Parent of School Age Children |
| <input type="checkbox"/> Researcher/Historian | <input type="checkbox"/> Author/Writer/Journalist/Poet |
| <input type="checkbox"/> Artist - Visual Arts | <input type="checkbox"/> Artist - Performing Arts |
| <input type="checkbox"/> Entrepreneur | <input type="checkbox"/> Genealogist |
| <input type="checkbox"/> Learner of English as a second language | <input type="checkbox"/> Recipient of services for the disabled |

You'll have the chance to select from a number of Interest Groups that may help shape future content geared to your choices. Check the box to agree to the Terms of Use and click the **Register** button.

Cardholders under the age of 13 may register for BiblioCommons, but due to legal age restrictions they may not write reviews, send messages or create any free-text content. When a person under 13 creates a username he or she selects from a combination of colors and animals.

MY SETTINGS

Personal Information
Privacy
Community Credits

To change your PIN, username, preferred pick up location or email address, click on **Personal Information** under **My Settings**, available from your **My NYPL** page when you are logged in. If you are on a shared PC, remember to sign out when you are done reserving books or managing your account.

To learn more about the registration process and the many new features of the catalog, visit: nypl.org/bibliocommons-faq